

An Explanation of Semester Exam Exemptions

The student has a B+ average for both quarters.

The student has a solid attendance record.

Absences are not to exceed five days counting (including) those listed below:

Documented illness (limit of 5)

This means a doctor's note or a parent note **was handed in the day the student returned to school** and the excuse is valid.

The following will not be counted in the five day limit: College day, Kairos, Funeral for a family member.

The student has exemplified service to the community.

The required 20 hours of service must be documented and turned in by May 1 (see handbook). This requirement will not be assessed for first semester courses/exams.

The student has been cooperative and shown good behavior throughout the semester.

This will be verified by a discipline record of less than 3 detentions for the semester.

This means if you get a third detention in the semester, you do not qualify for the exemption from exams.

For second semester, it would be less than 3 detentions since January 1st.

[A suspension or ISS counts as a minimum of 3 detentions].

The student shows academic honesty and integrity in all the work (written, discussions, group projects, testing, etc.)

Any dishonesty, copying, cheating, deception in student's work, or lack of support for a group project (to be monitored by the teacher of each class) disqualifies the student from the privilege of being exempt from taking the exam.

This means an individual teacher may require the exam because he/she knows of a violation of integrity regarding the academic work and class participation.

Take the exam or not!

If a student qualifies for the exemption and **chooses to not take** the final exam, the final grade for the semester will be the average of the two quarters. The decision to not take the exam stands, there is no change allowed after 7:30 a.m. on Day 1 of the exams.

Only the semester final grade appears on the permanent records. This is not new. Colleges do not see semester exam grades for any students.

If a student qualifies for the exemption and **chooses to take** the final exam, it will be recorded and averaged in the semester grade. The decision is made to take the exam by the last day of classes before the final exam. The decision stands, there is no change allowed after 7:30 a.m. on Day 1 of the exams. The exam grade (high or low) stands.

Safeguard for implementing this policy.

If other questions arise or interpretation is needed the principal will provide the response. Questions must be in writing and must be signed. If a class has a question the teacher may present the question in writing.

Latest revision 5.09, revised 9.07 added to faculty handbook. The pilot of this policy began in December, 2006